# <u>CITI PORT</u>

# **BOARD OF DIRECTORS**

Sri Suraj Thammineni	 Director
Sri Ratan Kishan Musurnur	 Director
Sri Miriyalad Ethirajan	 Director
Sri Parthasarathi Prattipati	 Director
Sri Anil Kumar Talasila	 Director

#### STATUTORY AUDITORS

M/s. Grandhi Vittal # 2, 159, Street M-3, Vani Nagar, Malkajigiri, Hyderabad.

#### SECRETARIAL CONSULTANTS

M/s P S RAO & ASSOCIATES Company Secretaries Flat No. 10, 4th Floor, Iswarya Nilayam, Dwarakapuri Colony Punjagutta, Hyderabad-500082

#### **REGISTERED OFFICE**

House No.8-3-678/42/5, 1st Floor, Santosh Manor, Navodaya Colony, Yellareddyguda, Hyderabad-500073.

#### SHARE TRANSFER AGENTS

#### M/s. Bigshare Services Private Limited

G-10, Left wing, Amrutha Ville, Opp: Yashodha Hospital, Somajiguda, Rajbhavan Road, Hyderabad-500082

#### LISTED AT:

Bombay Stock Exchange Limited Madras Stock Exchange Limited The Delhi Stock Exchange Association Limited

#### AUDIT COMMITTEE

Sri Parthasarathi Prattipati Sri Anil Kumar Talasila Sri Suraj Thammineni

#### **REMUNERATION COMMITTEE**

Sri Sri Parthasarathi Prattipati Sri Anil Kumar Talasila Sri Miriyalad Ethirajan

#### SHAREHOLDER GRIEVANCE COMMITTEE

Sri Parthasarathi Prattipati Sri Anil Kumar Talasila Sri Miriyalad Ethirajan

#### NOTICE

Notice is hereby given that the 18th Annual General Meeting of the Members of the Company will be held at the Registered Office of the Company at House No.8-3-678/42/5,1st Floor, Santosh Manor, Navodaya Colony, Yellareddyguda, Hyderabad-500073.on THURSDAY, 16TH SEPTEMBER, 2010 at 11.00 A.M to transact the following business:

#### ORDINARY BUSINESS:

- 1. To receive, consider, approve and adopt the Audited Balance Sheet of the Company as at 31st March, 2010 and the Profit and Loss account for the year ended on that date and the Report of Directors' and the Auditors thereon.
- 2. To appoint a Director in place of Sri. Parthasarathi Prattipati who retires by rotation, being eligible offers himself for reappointment.
- 3. To appoint a Director in place of Sri. Anil Kumar Talasila who retires by rotation, being eligible offers himself for re-appointment
- 4. To appoint Statutory Auditors of the Company to hold office from conclusion of this Annual General Meeting till the conclusion of the next Annual General Meeting on such remuneration as may be decided by the Board.

By order of the Board For CITIPORT FINANCIAL SERVICES LIMITED

> -/SURAJ THAMMINENI Director

Place: Hyderabad Date: 11.08.2010

#### NOTES:

- 1. A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote at the meeting instead of himself / herself and the proxy need not be a member of the Company. Proxies in order to be effective must be received at the Registered Office of the Company not less than 48 hrs before the commencement of the meeting.
- The Register of members and share transfer books of Company shall remain closed from MONDAY 13TH SEPTEMBER, 2010 TO THURSDAY, 16TH SEPTEMBER, 2010 (BOTH DAYS INCLUSIVE).
- 3. Members are requested to notify any change in their addresses to the Company immediately.
- 4. Members desirous of obtaining any information on the Annual Accounts of the Company are requested to write to the Company at least 7 working days before the date of the meeting to enable the Company for compilation of the required information.
- 5. Members are requested to notify immediately any change of address to their Depository Participants (DPs) in respect of their holdings in electronic form and also in respect of their physical share folios, if any to M/s. Bigshare Services Private Limited G-10, Left wing, Amrutha Ville, Opp: Yashodha Hospital, Somajiguda, Rajbhavan Road, Hyderabad-500082.



# ADDITIONAL INFORMATION ON THE DIRECTORS SEEKING RE-APPOINTMENT ON RETIRING BY ROTATION AT THE ENSUING ANNUAL GENEAL MEETING:

# PARTHASARATHI PRATTIPATI

Sri Parthasarathi Prattipati is Director of the Company since 10th January, 2009. He is a B.Com graduate and holds the CAIIB qualification. He is a retired Banker and finance advisor to various companies. He has worked for the UCO Bank for 24 years. He is on the Board of Northgate Technologies Limited.

#### ANIL KUMAR TALASILA

Sri Anil Kumar Talasila is Director of the Company since 10th January, 2009. He is an MBA. He has more than 10 years of rich experience in the field of finance.

# DIRECTOR'S REPORT

To The Members,

Your Directors have pleasure in presenting the 18th Annual Report together with the Audited Accounts of the Company for the year ended 31st March 2010.

#### FINANCIAL RESULTS:

	(Rs In Lakhs)		
	For the Year ended 31.03.2010	For the Year ended 31.03.2009	
Net Sales/income from operation	16.32	12.01	
TOTAL INCOME	16.32	12.01	
TOTAL EXPENDITURE	18.58	5.94	
Profit/ (Loss) before depreciation			
& Financial Charges	-2.26	6.07	
Depreciation	-0.21	0.56	
Financial Charges			
Profit Before Tax	-2.47	5.50	
Prior period items			
Provision for tax	1.55	1.84	
Deferred Tax			
NET PROFIT / (LOSS)	-4.02	3.66	
Surplus Brought forward from previous	years 18.03	15.47	
Transfer to Special Reserve @ 20%		1.10	
Amount available for appropriation	14.01	18.03	

# **DIVIDEND:**

During the financial year under review Your Company has recorded a net loss; hence your Directors do not recommend any dividend for the Financial Year 2009-10.

# FIXED DEPOSITS

The Company has neither accepted nor renewed any deposits falling within the provisions of Section 58A of the Companies Act, 1956 read with the Companies (Acceptance of Deposits) Rules, 1975 from the public during the Financial Year.

#### DIRECTORS

Sri Parthasarathi Prathipatti and Sri Anil Kumar Talasila, Directors of your Company retires by rotation at the ensuing Annual General Meeting and being eligible, offers himself for reappointment.

# DIRECTORS' RESPONSIBILITY STATEMENT:

The Directors of your Company hereby report:

- (i) that in the preparation of Annual Accounts for the Financial Year ended 31st March, 2010, the applicable accounting standards have been followed along with the proper explanation relating to material departures, if any, there from;
- (ii) that the Directors have selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company at the end of the Financial Year ended 31st March, 2010 and of the profit and loss of the Company for that period;
- (iii) that the Directors have taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of this Act for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities;
- (iv) that the Directors have prepared the annual accounts on a going concern basis.

# PARTICULARS OF EMPLOYEES:

There are no employees drawing remuneration exceeding the limits as specified under the provisions of Section 217 (2A) of the Companies Act, 1956, read with the Companies (Particulars of Employees) Rules, 1975.

# AUDITORS:

M/s. Grandhi Vittal, Chartered Accountant, Statutory Auditor of the Company retire at the ensuing Annual General Meeting and the company has received a notice in writing from Mr. Grandhi Vittal Chartered Accountant that in the event of appointment as Statutory Auditor at the ensuing Annual General Meeting, such appointment will be in accordance with the limits specified in section 224(1B) of the Companies Act, 1956.

In the 17th Annual General Meeting of the Members held on 19th September, 2009, Company has received a notice under section 225 from a member for the appointment of M/s Grandhi Vittal, Chartered Accountant as Statutory Auditors of the Company in place of the retiring auditors and necessary resolution was passed by the members for the appointment.

# CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION, FOREIGN EXCHANGE EARNINGS AND OUTGO:

The Company is under the business of investment and financing so the particulars of the Conservation of energy and Technology Absorption is **NIL** 

Foreign Exchange Earnings and Out go: NIL

# MANAGEMENT DISCUSSION & ANALYSIS

Pursuant to the provision of clause 49 of the listing agreement a report on Management Discussion & Analysis is set out as an **ANNEXURE- A** 

# COMPLIANCE CERTIFICATE

Your Company has obtained the necessary Compliance Certificate as required in terms of Section 383A read with the Companies (Compliance Certificate) Rules 2001 of the Companies Act, 1956 for the financial year 2009-2010 from M/s P S Rao & Associates Practicing Company Secretary same is given in **ANNEXURE--B** 

# **CORPORATE GOVERNANCE:**

The Company has been making every endeavor to bring more transparency in the conduct of business. As per the requirements of Listing Agreement with the Stock Exchanges, a compliance report on corporate Governance for the year 2009-2010 and a certificate from the Auditors of the Company are furnished as a part of this Annual Report

# LISTING FEE:

Your Company's shares are presently listed on the Bombay Stock Exchange Limited, The Delhi Stock Exchange Association Limited and Madras Stock Exchange Limited Company is regular in paying the listing fee to the Stock Exchanges.

# REGISTRAR AND SHARE TRANSFER AGENT

During the Financial Year under review the Company has changed the Registrar and share transfer agent from M/s Skyline Financial Services Private Limited New Delhi to M/s Bigshare Services Private Limited, Hyderabad

### SHIFTING OF REGISTERED OFFICE

As you are aware that the Company has passed necessary members resolution through Postal Ballot for shifting of Registered office from Chennai the State of Tamil Nadu to Hyderabad the state of Andhra Pradesh and the Company has received the Final order from the Company Law Board for Shifting of the registered office w.e.f 15.10.2009

#### **ACKNOWLEDGEMENTS:**

Your Directors place on record their appreciation and gratitude for the continuous support and assistance extended by all the Statutory Authorities. The Board also extends its heartfelt gratitude to the Creditors and Shareholders for the confidence reposed by them in the Company. Your Directors also place on record their sincere appreciation for the continued contributions made by the employees at all levels.

By order of the Board

For CITIPORT FINANCIAL SERVICES LIMITED

Date : 11-08-2010 Place : Hyderabad Sd/-SURAJ THAMMINENNI Director

Sd/-PARTHASARATHI PRATTIPATI Director

#### MANAGEMENT DISCUSSION & ANALYSIS ANNEXURE- A

#### The Economic scenario

Non-banking financial companies (NBFCs) are fast emerging as an important segment of Indian financial system. It is an heterogeneous group of institutions (other than commercial and co-operative banks) performing financial intermediation in a variety of ways, like accepting deposits, making loans and advances, leasing, hire purchase, etc. They raise funds from the public, directly or indirectly, and lend them to ultimate spenders. They advance loans to the various wholesale and retail traders, small-scale industries and self-employed persons. Thus, they have broadened and diversified the range of products and services offered by a financial sector. Gradually, they are being recognized as complementary to the banking sector due to their customer-oriented services; simplified procedures; attractive rates of return on deposits; flexibility and timeliness in meeting the credit needs of specified sectors; etc.

A developing economy like India always craves for financial resources. Demand for credit is great and often organized traditional financing institutions (like banks and financial institutions) do not meet such demand thus creating a space for other types of financing. Money lender is an age old institution filling such space. Opening up of economy gave a further boost to the demand for credit. At this juncture, NBFCs (Non-Banking Financial Company), which basically were better organized money lenders happened in large number. A NBFC is a company that is engaged in the business of loans and advances, acquisition shares/stock/bonds/debentures/securities, of leasing, hire-purchase, insurance business and chit business. NBFCs do not include any institution whose principal business is that of agriculture activity, industrial activity, sale/ purchase/construction of immovable property.

NBFCs in India have played a useful role in financing various sectors of the economy, particularly those that have been underserved by the banks. In fact, many banks are forming NBFCs to take advantage of their greater flexibility in dealing with customers. There are, of course, some persistent problems for NBFCs, apart from deposit-taking. These relate to flexible handling of their capital issues. Both SEBI and the RBI need to revisit their case for relaxations with sympathy, especially since they are rated and supervised. These specific relaxations are more a matter of confidencebuilding.

The Year 2009 - Not so promising for NBFCs:

The major class of NBFCs, the Asset Financing NBFCs reported a fall in growth this year. The fall in demand for loans from the automobile sector and increased levels of asset quality slippages, have reduced the profit growth of most non-banking financial services (NBFC) players.

Bajaj Auto Finance, Cholamandalam DBS Finance, Sundaram Finance, M&M Financial Services and Shriram Transport Finance, the five prominent NBFCs, have aggregately seen net profit grow by 32 per cent over FY08. The profit picture may look skewed due to much higher profit growth registered by Shriram (57 per cent) and Bajaj (64 per cent). Chola DBS saw a decline in profit growth (-28%).

The automobile slowdown that became pronounced between October 2008 and March 2009 may have negative effects on the NBFCs' books for the next couple of quarters. However, the Reserve Bank's recent relaxation in asset repossessing norms may benefit the NBFCs. An auto sector revival (supported by encouraging sales data in over the last couple of months) may boost the disbursements of loans.

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One of the most repeated pleas of NBFCs on the direct taxes front is the issue of parity with banks and housing finance companies in the areas of allowing provision on non-performing assets as a deduction. This provision, made in accordance with the prudential norms of the RBI, can be claimed as a deduction for tax purposes under Section 36(1)(viia) of the Income-Tax Act, subject to overall limits. The banking industry is independently representing that these limits be freed.

Similarly, income deferred in respect on nonperforming assets of NBFCs is unjustly subject to tax on the basis of 'accrual'. However, banks in general are well protected by Section 43D of the I-T Act. This dichotomy is drawing the attention of the courts, including the apex court. A concrete solution is clearly an amendment to the tax laws to ensure parity.

Tax deduction at source (TDS) is an effective machinery to collect taxes in advance, also results in litigation. Interest paid to an NBFC on borrowings is subject to a 22.44 per cent tax deduction at source. Banks, cooperative societies, public financial institutions, etc., are given shelter under Section 194A of the I-T Act, which does not extend to NBFCs. While tax laws provide for a nil or lower withholding, the tax department has shown resistance in granting this relief. As a result, the yields on lending have dropped significantly.

With some NBFCs still actively engaged in leasing of passenger cars, office equipment, etc., the TDS on the rentals paid by the lessee to the leasing company is a dampener. The rate of deduction in accordance with Section 194-I of the I-T Act erodes the entire margins on the transaction.

Leasing as a product has its own sets of complexities like accounting guidelines, deferred tax, etc., and the TDS hurdle imposed from 2007 has virtually knocked the oxygen out of the what was a revival of sorts to this product in the recent years.

#### **FUTURE OUTLOOK:**

The Board of Director's are looking for various new investment plans for the Company. Keeping in view the ups and downs in the stock Markets.



#### ANNEXURE-B

FORM

(See Rule 3)

#### COMPLIANCE CERTIFICATE

Reg. No. of the Company	: 01 - 65867
Authorized Capital	: Rs. 3,20,00,000/-
Paid-up Capital	: Rs. 3,10,00,000/-

#### То

#### The Members,

# CITIPORT FINANCIAL SERVICES LIMITED

House No.8-3-678/42/5, 1st Floor, Santosh Manor,Navodaya Colony, Yellareddyguda, Hyderabad-500073

We have examined the registers, records, books and papers of **CITIPORT FINANCIAL SERVICES LIMITED** (The Company) as required to be maintained under the Companies Act, 1956, (the Act) and the Rules made there under and also the provisions contained in the Memorandum and Articles of Association of the Company for the Financial Year ended 31st March, 2010. In our opinion and to the best of our information and according to the examinations carried out by us and explanations furnished to us by the company, and its officers, we certify that in respect of the aforesaid financial year that:

- 1. The Company has kept and maintained all registers as stated in Annexure A to this certificate, as per the provisions of the Act and the rules made there under and all entries therein have been recorded.
- 2. The Company has filed the forms and returns as stated in Annexure B to this certificate, with the Registrar of Companies.
- 3. The company being a public limited company comments are not required.

- 4. The Board of Directors duly met five times on 30.06.2009, 30.07.2009, 30.10.2009, 30.01.2010 and 10.03.2010 in respect of which proper notices were given and the proceedings were duly recorded and signed in the Minutes Book maintained for the purpose.
- 5. The company has closed its Register of Members, during the financial year under review from Wednesday 16th September, 2009 to Saturday 19th September, 2009.
- 6. The Annual General Meeting of the Company for the financial year ended 31st March, 2009 was held on 19th September, 2009 after giving due notice to the members of the company and the resolutions passed thereat were duly recorded in the Minutes Book maintained for the purpose.
- 7. No Extra-ordinary General Meeting was held during the financial year under review, However a Postal Ballot under Section 192A of the Companies Act, 1956 was conducted during the Financial Year under review.
- 8. The Company has advanced loans to its Directors and/or the persons or firms or companies referred to under Section 295 of the Act during year under review.
- 9. The Company has not entered into any contracts falling within the purview of Section 297 of the Act during the financial year under review.
- 10. The Company has made necessary entries in the register maintained under Section 301 of the Act.
- 11. There were no instances falling within the

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purview of Section 314 of the Act during the financial year under review and as such company was not required to obtain any approval from the Board of Directors, members or the Central Government.

- 12. The Company has not issued any duplicate share certificates during the financial year under review.
- 13. The Company has
- i) not made any allotment/ transmission of Securities during the financial year.
- delivered all the certificates on Transfer of shares in accordance with the provisions of the Act
- iii) not deposited any amount in a separate Bank Account as no dividend was declared during the financial year under review.
- iv) no amounts lying with it in unpaid dividend account or any application money due for refund, matured deposits, matured debentures and the interest accrued thereon which have remained unclaimed or unpaid for a period of seven years or more.
- v) complied with requirements of Section 217 of the Act for the financial year under review.
- 14. The Board of Directors is duly constituted during the financial year under review the following changes took place:
- Sri Suraj Thammineni, Sri Miriyalad Ethirajan, Sri Parthasarathi Prattipati and Sri Anil Kumar Talasila were appointed as Director by the members through Postal Ballot under Section 192A of the Companies Act, 1956, w.e.f. 10.04.2009.
- Sri Ratan Kishan Munsuru, the retiring director is reappointed as director by the members in the Annual General Meeting held on 19th September, 2009,

Relevant provisions of the Act were complied with in connection with the said changes in the Board. There were no other instances of appointment of directors, additional directors, alternate directors and directors to fill casual vacancies during the financial year.

- 15. The Company has not appointed/reappointed any Managing Director / whole-time director / Manager during the financial year.
- 16. The Company has not appointed any sole-selling agents during the financial year under review.
- 17. The Company has seek the permission from H'onable Company Law Board, Southern Region Bench for change of the registered office from Chennai Tamil Nadu to Hyderabad, Andhra Pradesh and received the Order from CLB Dated 15th October, 2009 There were no other instances requiring the Company to obtain approval from the Central Government, Company Law Board, Regional Director, Registrar or such other authorities as may be prescribed under the various provisions of the Act during the financial year.
- 18. The Directors have disclosed their interest in other firms/Companies to the Board of Directors pursuant to the provisions of the Act and the rules made there under during the financial year.
- 19. The Company has not allotted any shares/ debentures / other securities during the financial year under review.
- 20. The Company has not bought back any shares during the financial year.

- 21. There was no redemption of Preference Shares / Debentures during the financial year under review as the company has not issued any preference shares or debentures.
- 22. There were no transactions necessitating the Company to keep in abeyance the rights to dividend, rights shares and bonus shares pending registration of transfer of shares.
- 23. The Company has not invited any deposits falling within the purview of Section 58A during the financial year under review.
- 24. The company has not borrowed any amounts from its Directors, members, public, financial institutions, banks and others during the financial year under review.
- 25. The provisions of Section 372A of the Act are not applicable as the principle business of the Company is acquisition of shares, stocks or other securities.
- 26. The Company has altered the provision of Memorandum with respect to the situation of the Company's registered office from Chennai Tamil, Nadu to Hyderabad, Andhra Pradesh during the financial year under review and complied the provision of Act.
- 27. The Company has not altered the provisions of the memorandum with respect to the objects of the company during the financial year under review.
- 28. The Company has not altered the provisions of the memorandum with respect to name of the Company during the financial year under review.

- 29. The Company has not altered the provisions of the memorandum with respect to share capital during the financial year under review.
- 30. The Company has not altered its Articles of Association during the financial year under review.
- 31. As per the information given by the officers of the Company, there were no prosecutions initiated against or show cause notices received by the company during the financial year for offences under the Act.
- 32. The company has not received any money as security from its employees during the financial year.
- 33. The Company has not constitutes a separate provident fund trust for its employees or class of its employees as contemplated under Section 418 of the Act.

for **P S Rao & Associates** Company Secretaries

Sd/-**P.S. Rao** DATE: 11-08-2010 Company Secretary PLACE: Hyderabad C.P.No:3829



# ANNEXURE - A STATUTORY REGISTERS AS MAINTAINED BY THE COMPANY

- 1. Register of Directors' U/s 303
- 2. Register of Directors' Shareholdings U/s 307
- 3. Register of Members U/s 150
- 4. Minutes of Board Meetings U/s 193
- 5. Minutes of Annual and Extra-Ordinary General Meetings U/s 193
- 6. Register of contracts, firms and Companies in which Directors are interested U/s 301.
- 7. Register of Investment U/s 372A

# ANNEXURE – B

Forms and Returns as filed by the Company with the Registrar of Companies, during the financial year ending on 31st March, 2010

Sl. No	Forms/ Returns	Section	Purpose	Remarks
1.	Form No.32	303	Regularization of Sri Suraj Thammineni, Sri Miriyalad Ethirajan, Sri Parthasarathi Prattipati , Sri Anil Kumar Talasila as Additional Director .	Filed with Normal Fees on 20/04/2009.
2.	Form No 23	192	Registration of resolution	Filed with Normal Fees on 20/04/2009
3.	Form No 21	17	Company law board order.	Filed with Normal Fees on 04/11/2009
4.	Form No.18	17	Shifting of registered office from Tamil Nadu to Andhra Pradesh	Filed with Normal fees on 17/11/2009
5.	Form No.66	383A	Submission of Compliance certificate	Filed with additional fees on 12/11/2009
6.	Form No. 23AC, 23ACA	210	Balance Sheet and Profit & Loss A/c for the financial year ending 31/03/2009	Filed with additional fees on 12/11/2009
7.	Form 20B	159	Filing of Annual return with the registrar of companies	Filed with aditional fees on19/11/2009

for **P S Rao & Associates** Company Secretaries

> Sd/-**P.S. Rao** Company Secretary C.P.No:3829

DATE: 11-08-2010 PLACE: Hyderabad



### CORPORATE GOVERNANCE REPORT

(In compliance with clause 49 of the listing agreement entered with the stock exchanges)

### 1. COMPANY'S PHILOSOPHY ON CODE OF CORPORATE GOVERNANCE:

Your company believes in providing highest transparency and ethical value in Corporate Governance. Your company also believes in taking into confidence all the stakeholders viz. Shareholders, Employees, Creditors, Customers etc. Your company is committed to take the torch of Corporate Governance forward, so that every stakeholder of the company synchronizes and synergies their efforts in their growth along with the growth of their company.

#### 2. BOARD OF DIRECTORS:

• Composition of Board of Directors

At present, the strength of the Board is Five Directors. The Board comprises of 1 Executive, 1 Non Executive Not Independent Director and 3 Non-Executive Independent Directors.

• Board meeting and attendance

Five Board Meetings were held during the Financial Year and the gap between two board meetings did not exceed four months.

The dates on which meeting were held are as follows:

30.06.2009	30.07.2009	30.10.2009	30.01.2010	10.03.2010
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The constitution of the Board is given below:

S. No	Director	Category	Attendance at AGM held on	in B	Attendance Other Boards in Board Meeting		ards	
			19.09.2009	He ld	Atte nded	Direct orship Chairman ship	Comm ittee ship	Committee member
1	Sri Suraj Thammineni#	Executive	Yes	5	5	4	Nil	Nil
2	Sri Ratan Kishan Musurnur	Non Executive & Not Independent Director	No	5	2	1	Nil	Nil
3	Sri Miriyalad Ethirajan	Non Executive & Independent Director	Yes	5	4	1	Nil	Nil
4	Sri Parthasarathi Prattipati	Non Executive & Independent Director	Yes	5	5	3	Nil	Nil
5	Sri Anil Kumar Talasila	Non Executive & Independent Director	No	5	4	2	Nil	Nil

# 3. AUDIT COMMITTEE:

# ♦ Brief description of terms of reference

- Review the un-audited quarterly results, half yearly and annual accounts of the company
- Oversee the Company's financial reporting process and the disclosure of its financial information to ensure that the financial statement is correct, sufficient and credible.
- Recommending the appointment and removal of Statutory auditors, fixation of audit fee and also approval for payment of any other services
- Reviewing with the management, the annual financial statements before submission to the Board focusing primarily on:
- (i) Any changes in accounting policies and practices
  - (ii) Major accounting entries based on exercise of judgment by management
  - (iii) Qualifications in draft audit reports
  - (iv) Significant adjustments arising out of the audit
  - (v) The going concern assumption
  - (vi) Compliance with accounting standards
- Any related party transactions i.e. transactions of the company of material nature, with promoters or the management, their subsidiaries or relative etc.; that may have potential conflict with the interests of the company at large
- Reviewing with management, external and internal auditor's, the adequacy of internal control systems
- Reviewing the adequacy of internal audit function, including the structure of the internal audit department, staffing and seniority of the official heading the department, reporting structure coverage and frequency of internal audit
- Discussion with internal auditors any significant findings and follow-up thereon.
- Reviewing the findings of any internal investigations by the internal auditors into matters where there is suspected of fraud or irregularity or a failure of internal control systems of a material nature and reporting the matter to the board

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- Discussion with external auditors before the audit commences, on the nature and scope of audit as well as have post- audit discussion to ascertain any areas of concern
- Reviewing the company's financial and risk management policies
- To look into and review the reasons for substantial defaults, if any, in payments to the depositors, debenture holders, shareholders (in case of non-payment of declared dividends) and creditors;

The Chairman of the Audit Committee shall be present at the Annual General Meeting of the Company to provide any clarification on queries from shareholders.

# ♦ Composition

The Audit Committee of the Company comprise of the following Directors:

# Composition

The Audit Committee of the Company comprise of the following Directors:

Name of the Director	Designation
Sri Parthasarathi Prattipati	Chairman
Sri Anil Kumar Talasila	Member
Sri Suraj Thammineni	Member

# ♦ Meetings and Attendance during the Financial Year:

# **MEETINGS:**

The Audit committee of the Board met Five times during the year, the meetings was held for approval of Un-Audited Financial Results and Audited Financial results of the Company i.e. on:

11.04.2009	30.06.2009	30.07.2009	30.10.2009	30.01.2010
------------	------------	------------	------------	------------

# ATTENDENCE:

Name	No of Meetings Held	No of Meetings Attended
Sri Parthasarathi Prattipati	5	5
Sri Anil Kumar Talasila	5	4
Sri Suraj Thammineni	5	5



The un- audited financial results for each quarter are approved by the Audit Committee before passed on to the Board of Directors for approval and adoption.

# 4. REMUNERATION COMMITTEE:

# ♦ Terms of Reference:

- The Remuneration Committee recommends to the board the compensation terms of the executive directors / non-executive directors
- Framing and implementing on behalf of the Board and on behalf of the shareholders, a credible and transparent policy on remuneration of executive directors including ESOP, Pension Rights and any compensation payment
- Considering approving and recommending to the Board the changes in designation and increase in salary of the executive directors
- Ensuring the remuneration policy is good enough to attract, retain and motivate directors
- Bringing about objectivity in deeming the remuneration package while striking a balance between the interest of our Company and the shareholders.

### ♦ Composition

Remuneration Committee of the Company consists of following Non-Executive Directors, which is as follows:

NAME OF THE DIRECTOR	DESIGNATION
Sri Parthasarathi Prattipati	Chairman
Sri Anil Kumar Talasila	Member
Sri Miriyalad Ethirajan	Member

# ♦ Remuneration paid to Directors during the Financial Year

During the financial year, No Remuneration is paid to Directors



# 5. INVESTORS AND SHAREHOLDERS GRIEVANCE COMMITTEE:

♦ Brief description of terms of reference:

To supervise and ensure:

- (i) Efficient transfer of shares; including review of cases for refusal of transfer / transmission of shares and debentures;
- (ii) Redressal of shareholder and investor complaints like transfer of shares, non-receipt of balance sheet, non-receipt of declared dividends etc;
- (iii) Issue of duplicate / split / consolidated share certificates;
- (iv) Allotment and listing of shares;
- (v) Review of cases for refusal of transfer / transmission of shares and debentures;
- (vi) Reference to statutory and regulatory authorities regarding investor grievances;
- (vii) And to otherwise ensure proper and timely attendance and redressal of investor queries and grievances.

#### ♦ Composition

The Committee comprises of the following members:

NAME OF THE DIRECTOR	DESIGNATION
Sri Parthasarathi Prattipati	Chairman
Sri Anil Kumar Talasila	Member
Sri Miriyalad Ethirajan	Member

# Name & Designation of the Compliance Officer

No. of shareholders complaints received during the Financial Year No. of complaints solved to the satisfaction of the share holders No. of pending complaints

- **Sri Suraj Thammineni** Director Nil
  - Nil

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Nil



#### 6. LOCATION AND TIME WHERE THE LAST THREE AGMS HELD:

Year	Date	Location	Time
2008-09	19-09-2009	41A, Vivek Nagar, Ambathur, Chennai-53	11.00 a.m.
2007-08	25-09-2008	27, Sembudoss Street, Chennai-600001	2.00 p.m.
2006-07	25-09-2007	27, Sembudoss Street, Chennai-600001	2.00 p.m.

No Special Resolution is passed in the Previous three Annual General Meeting.

#### POSTAL BALLOT:

During the Financial Year the company has conducted the postal ballot for the items specified as below dated 09.03.2009 and results declared on 10.04.2009 by the chairman on the basis of the report submitted by the scrutizer.

#### ITEMS OF POSTAL BALLOT

- 1. Shifting of registered office from Chennai in the state of Tamil Nadu to Hyderabad in the state of Andhra Pradesh
- 2. Appointment of Sri Suraj Thammineni as Director of the company
- 3. Appointment of Sri Miriyala D Ethirajan as Director of the company
- 4. Appointment of Sri Parthasarathi Prathipati as Director of the company
- 5. Appointment of Sri Anil kumar Talasila as Director of the company

The particulars of the Voting Pattern in the Postal Ballot are as:

No. of Members Voted for the Resolution	No. of Shares held by them	Votes cast in favour Resolution	Votes Cast against the Resolution	Invalid Votes	% Votes Cast in Favour of Resolution
50	2409904	2408004	1900	Nil	99.92%

Sri Suraj Thammineni Director of the Company was authorized to conduct the postal ballot process and Sri B.L. Chandra Sekhar Sarma Practicing Company Secretary was appointed as Scrutinizer for Postal Ballot process of the Company.

No Special Resolution is proposed to be conducted through postal ballot at the ensuing Annual General Meeting.

#### 7. DISCLOSURES:

- a. Materially significant related party transactions i.e. transactions of the Company of material nature, with its promoters, the Directors or the management, their subsidiaries or relatives etc., that may have potential conflict with the interests of Company at large. NIL –
- Details on non-compliance by the Company, penalties and strictures imposed on the Company by Stock Exchange or SEBI or any statutory authority, on any matter related to capital markets, during the last three years.: - NIL -

#### 8. MEANS OF COMMUNICATION:

• The Quarterly results are usually published in the **Business Standard (in English) and Andhra bhoomi** (in regional language) dailies.

#### 9. SHAREHOLDER INFORMATION:

- **AGM:** The 18th Annual General Meeting of the Company will be held on Thursday, 16th September, 2010 at the Registered Office of the Company
- Financial Year: 1st April 2010 to 31st March 2011

#### CALENDER OF EVENTS:

Event	Dates
First Quarter un-audited (Provisional) Financial Results	Second Week of August, 2010
Second Quarter un-audited (Provisional) Financial Results	Second Week of November, 2010
Third Quarter un-audited (Provisional) Financial Results	Second Week of February, 2011
Fourth Quarter audited Financial Results	Last Week of May, 2011

#### • BOOK CLOSURE DATE:

- Book Closure Date : FROM MONDAY 13TH SEPTEMBER, 2010 TO THURSDAY 16TH SEPTEMBER, 2010 (BOTH DAYS INCLUSIVE).
- Listing on Stock Exchanges: The shares of the Company are listed at

Bombay Stock Exchange Limited Madras Stock Exchange Limited The Delhi Stock Exchange Association Limited

The company has paid the listing fees to the above Stock Exchange

Dividend Payment Date: NA	
<ul> <li>Stock Exchange Code: Bombay Stock Exchange Limited Madras Stock Exchange Limited the Delhi Stock Exchange Association Limite</li> <li>Demat ISIN Number</li> </ul>	531235 CITIPORFIN ed 03193
Under the Depository System the International Securities Identification Number (ISIN) allotted to the Company's Equity Shares by NSDL & CDSL	INE494D01011

#### • Share Transfer System:

All the physical share transfers received are processed by the Share Transfer Agents **M/s. Bigshares services private limited Hyderabad.** The Company's shares are being traded in compulsory Demat form. The Company has entered into agreement with both NSDL and CDSL to dematerialize its shares, which enable the Company's shares to be transferred electronically through Depositories System.

• Market Price Data: During the last Financial Year 2009-10

Month	Bombay Stock Exchange Limited				
	High	Low			
	(Rs.)	(Rs.)			
April, 2009	9.00	7.10			
May, 2009	9.05	6.75			
June, 2009	20.58	9.05			
July, 2009	22.60	19.95			
August, 2009	20.50	12.95			
September, 2009	21.25	14.91			
October, 2009	15.45	14.75			
November, 2009	24.30	14.26			
December, 2009	24.00	19.00			
January, 2010	25.05	19.05			
February, 2010	22.05	19.95			
March, 2010	21.75	17.20			

• Registrar and Transfer Agents

 M/s. Bigshare Services Private Limited G-10, Left wing, Amrutha Ville, Opp: Yashodha Hospital, Somajiguda, Rajbhavan Road, Hyderabad-500082



#### • SHAREHOLDING PATTERN AS ON 31ST MARCH 2010:

Sl No	Category	No. of Shares Held	% of Shareholding
A1.	SHAREHOLDING OF PROMOTERS & PROMOTER GROUP INDIAN		
	Individuals/Hindu Undivided Family Central Government /State Government(s) Bodies Corporate Financial Institutions/Banks	899304	29.01
	Sub Total of A1	899304	29.01
A2.	FOREIGN Individuals (Non-Residents) Bodies Corporate Institutions Any Other (Specify)	- - -	- - - -
	Sub Total of A2	-	-
	TOTAL PROMOTERS SHAREHOLDING ( A1 +A2)	899304	29.01
<b>B.</b> 1	Public Shareholdings Institutions Mutual Funds and UTI Banks/Financial Institutions Central Government/State Government Venture Capital Funds Insurance Companies Foreign Institution Investor Foreign Venture Capital Investors Any Other (Specify)		- - - - - - - - - - - - - - -
	Sub Total B1	-	-
B2.	<b>Non Institutions</b> Bodies Corporate Individuals Individuals share holders holdings nominal share capital upto Rs. 1 Lakhs	626963 315981	20.22
	Individual Shareholding holding nominal share capital in excess of Rs. 1 Lakhs	1256941	40.55
	Any Other (Specify) NRIs/OCBs Foreign Collaborators HUF	111	0.03
	Sub Total B2	22,00,696	70.99
	TOTAL OF PUBLIC SHAREHOLDING (B1+B2)	22,00,696	70.99
С	Shares held by Custodian and against which Depository Receipts have been issued	-	-
	TOTAL A+B+C	3100000	100



#### DISTRIBUTION OF SHAREHOLDING AS ON 31.03.2010

Sl. No.	Category From - To	No. of Holders	% of Holders	No. of Shares	% of Shares
1	Upto - 500	442	73.54	82284	2.65
2	501 - 1000	64	10.65	51334	1.66
3	1001 - 2000	20	3.33	30185	0.97
4	2001 - 3000	8	1.33	20807	0.67
5	3001 - 4000	1	0.17	3460	0.11
6	4001 - 5000	9	1.50	41699	1.34
7	5001 - 10000	14	2.33	103386	3.34
8	10001 and above	43	7.15	2766845	89.25
	TOTAL	601	100.00	3100000	100.00

- DEMATERIALIZATION OF SHARES AND LIQUIDITY: Since the Company has already entered into agreement with both the depositories, viz., NSDL and CDSL for dematerialization of its shares, the shareholders are free to dematerialize their shares and keep them in dematerialized form with any Depository Participant.
- Outstanding GDRs/ADRs/Warrants or any Convertible instruments, conversion date and likely impact on equity: Not Issued
- ADDRESS FOR CORRESPONDENCE : SRI SURAJ THAMMINENI House No.8-3-678/42/5, 1st Floor, Santosh Manor, Navodaya Colony, Yellareddyguda, Hyderabad-500073
   CEO & CFO CERTIFICATION : The Executive Director of the Company give annual certificates on financial reporting and internal controls

to the board In terms of clause 49.



# DECLARATION BY DIRECTOR ON COMPLIANCE WITH CODE OF CONDUCT AND ETHICS

CITIPORT FINANCIAL SERVICES LIMITED has adopted Code of Business Conduct and Ethics ("the code") which applied to all the employees and Director of the Company. Under the Code, it is responsibility of all employees and Directors to familiarize themselves with the Code and comply with its Standards.

I hereby certify that the Board members and senior management personnel of CITIPORT FINANCIAL SERVICES LIMITED have affirmed compliance with the Code for the Financial Year 2009-2010.

By order of the Board For CITIPORT FINANCIAL SERVICES LIMITED

> Sd/-SURAJ THAMMINENNI Director

Place: Hyderabad Date: 11-08-2010

# Chief Executive Officer (CEO) and Chief Financial Officer (CFO) Certificates:

I, Suraj Thammineni, Director and CFO of M/s Citi port Financial Services Limited to the best of our knowledge and belief, certify that:

- 1. I have reviewed the Balance Sheet and Profit and Loss Account and all its schedules and notes on accounts as well as the Cash Flow Statement for the year ended 31.03.2010
- 2. To the best of our knowledge and belief:
  - a) These statements do not contain any untrue statement or omit any material fact or contain statements that might be misleading.
  - b) The financial statements and other financial information included in this report present a true and fair view of the Company's affairs and are in compliance with existing accounting standards and applicable laws and regulations.
- 3. To the best of our knowledge and belief, there are no transactions entered into by the Company during the year which are fraudulent, illegal or violative of the Company's code of conduct.
- 4. I accept responsibility for establishing and maintaining internal controls for financial reporting. We have evaluated the effectiveness of internal control systems of the Company pertaining to financial reporting and have disclosed to the Auditors and the Audit Committee, deficiencies in the design or operation of such internal controls, if any, of which we are aware and steps taken or proposed to be taken for rectifying these deficiencies.
- 5.
- a) There has not been any significant change in internal control over financial reporting during the year under reference;
- b) There has not been any significant changes in accounting policies during the year under reference; and
- c) We are not aware of any instances during the year of significant fraud, with involvement there in of the management or any employee having a significant role in the Company's internal control system over financial reporting.

Place: Hyderabad Date: 11.08.2010 Suraj Thammineni Director



# AUDITORS CERTIFICATE ON COMPLIANCE OF CONDITIONS OF CORPORATE GOVERNANCE

To The Board of Directors Citiport Financial Services Limited

I have read the report of the Board of Directors on Corporate Governance and have examined the relevant records relating to compliance condition of Corporate Governance of Citiport Financial Services Limited ("the Company") for the year ended 31st March, 2010 as stipulated in Clause 49 of the Listing Agreement of the said Company with the Stock Exchanges.

The Compliance of the conditions of the Corporate Governance is the responsibility of the management. Our examination, conducted in the manner described in the guidance note on "Certification of Corporate Governance" issued by the Institute of Chartered Accountants of India was limited to procedures and implementation thereof adopted by the Company for ensuring compliance with the conditions of Corporate Governance. Our examination was neither an audit nor was it conducted to express an opinion on the financial statements of the Company.

In my opinion and to the best of our information and explanations given to us and on the basis of our examination described above, the Company has complied with the conditions of Corporate Governance as stipulated in clause 49 the above-mentioned Listing Agreement.

I further state that such compliance is neither an assurance as to the future viability of the Company nor the efficiency or effectiveness with which the management has conducted the affairs of the Company.

Place: Hyderabad Date: 11.08.2010 For **M/s. Grandhi Vittal** Chartered Accountants

Sd/-**Grandhi Vittal** Proprietor Membership No.206462

#### AUDITOR'S REPORT

#### To THE MEMBERS, CITI PORT FINANCIAL SERVICES LIMITED HYDERABAD

- 1. I have audited the attached Balance Sheet of M/s. Citi Port Financial Services Limited as at 31st March, 2010, the Profit and Loss account and the cash flow statement of the company for the year ended on that date annexed thereto. These financial statements are the responsibility of the company's management. My responsibility is to express an opinion on these financial statements based on my audit.
- 2. I conducted my audit in accordance with auditing standards generally accepted in India. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by managements, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.
- 3. As required by the Companies Order, 2003, issued by the central Government of India in terms of section 227 (4A) of the Companies Act, 1956, I give in the annexure, a statement on the matters specified in paragraphs 4 of the said Order.
- 4. Further to my comments in the annexure referred to in Para 3 above, I report that:
  - (a) I have obtained all the information and explanation, which to the best

of my knowledge and belief were necessary for the purpose of my audit in my opinion, proper books of accounts as required by law have been kept by the company so far as appears from my examination of such books.

- (b) The balance sheet, profit & loss account and cash flow statement dealt with by this report are in agreement with the book of account.
- (c) In my opinion, the balance sheet, profit &, loss account and cash flow statement dealt with by this report comply with the accounting standards referred to in sub-section (3c) of section 211 of the Companies Act, 1956.
- On the basis of the written (d) representation received from the directors as on 31st March 2010 and taken on record by board of directors, I report that none of the directors is disqualified as on 3 1st March, 2010 from being appointed as a director in terms of clause (g) of sub section (1) of section 274 of the companies act, 1956. As regards government - nominee directors, they are exempted from the provision of section 274(1)(g)in view of general circular issued by the department of company affairs.
- 5. In my opinion and to the best of my information and according to the explanation given to me, the said accounts read with significant accounting policies and the other note thereon, give the information required by the companies act,1956, in the manner so required and give a true and fair view in conformity

with the accounting principles generally accepted in India :

- i. in case of the balance sheet of the state of affairs of the company as at 31st March, 2010;
- ii. in case of profit & loss account of the loss for the year ended on that date, and
- iii. in case of cash flow statement, of the cash flows for the year ended on that date.

### For **Grandhi Vittal** CHARTERED ACCOUNTANTS

Sd/-**Grandhi Vittal** Proprietor. Membership No.206462

Place :HYDERABAD Date : 29.05.2010

#### ANNEXURE TO THE AUDITOR'S REPORT

#### I. In respect of its Fixed Assets

- a. The Company has maintained proper records showing full particulars including quantitative details and situation of fixed assets.
- b. All the fixed assets have been physically verified by the management at the reasonable interval.
- c. In our opinion and according to information and explanations given to us, the Company has not disposed off substantial part of fixed assets during the year.
- II. The Company is a financial services company, therefore physical verification and maintenance of adequate record of inventory is not applicable to the company.
- III. a. The company has granted Rs.51,69,779/- unsecured loans, to companies, firms and other parties covered in the register maintained under section 301 of the Act.
  - b. In my opinion and according to the information and explanations given to us, the rate of interest, whenever applicable and other terms and conditions of the unsecured loans given by the company are not primafacie, prejudicial to the interest of the company.
- IV. In my opinion and according to the information and explanation given to me, there are no laid down control procedures commensurate with the size of the company and nature of its business.

- V. In our opinion and according to the information and explanations given to us, we are of the opinion, that the transaction that need to be entered in the register maintained under section 301 of the companies act, 1956 have been so entered and the have been made at price which are reasonable having regard to the prevailing market price at the relevant time.
- VI. In my opinion and according to the information and explanations given to us, the company has not accepted deposits from public and therefore, the provision of Section 58A and 58AA of the Companies Act, 1956 and rules there under are not applicable to the company.
- VII. In my opinion, there is no internal audit system commensurate with the size of business.
- VIII. The Central Government has not prescribed maintenance of cost records by the Company under section 209(1) (d) of the Act.
- IX. The company has been regular in depositing undisputed statutory dues, including provident fund, investor education and protection fund, employees' state insurance, income-tax, sales-tax, wealth-tax, custom duty, excise duty, cess and other statutory dues with the appropriate authorities. According to the information and explanation given to me, no undisputed amounts payable in respect of income tax, wealth tax, sales tax, customs duty and excise duty were outstanding, at the year-end for a period of more than six months from the date they became payable.
- X. The Company have accumulated losses at the end of the year of Rs.Nil and the

company has not incurred cash losses during current year and the company doesn't incurred any cash losses in the immediately preceding financial year.

- XI. Based on my audit procedures and on the information and explanation given by the management, I am of the opinion that the company has not defaulted in the repayment of dues to financial institutions, banks and debenture holders.
- XII. According to the information and explanations given to me, the company has given any loans and advances on the basis of security by way of Pronotes, post dated instruments, pledge of shares, debentures and other securities.
- XIII. The provisions of any special statute applicable to Chit Fund, Nidhi or Mutual Benefit Fund / Societies are not applicable to the Company.
- XIV. In my opinion the company is not dealing or trading in shares, securities, debentures and other investments during the year under review, however there are longterm investment in the company. The records however does not fully comply with the provisions of clause 4(ixv) of the Companies (Auditor's Report) Order, 2003 applicable to the company.
- XV. According to the information and explanations given to me, the company has not given any guarantee for loans taken by others from bank or financial institutions.
- XVI. There were no term loans obtained by the company during the year.
- XVII. According to the cash flow statement and other records examined by me and the information and explanations given to

me, on overall basis, funds raised on short term basis have, prima facie, not been used during the year for long term investment and vice versa, other than temporary deployment pending application.

- XVIII. The company has not made any preferential allotment during the year nor does the company have any outstanding debentures during the year.
- XIX. The company has not issued any debentures and no securities and charges are required to be created.
- XX. The company has not raised any money by public issue during the year.
- XXI. To the best of my knowledge and belief and according to the information explanation given to me, no fraud on or by the company was noticed or reported during the year.

For **Grandhi Vittal** CHARTERED ACCOUNTANTS

> Sd/-**Grandhi Vittal** Proprietor. Membership No.206462

Place : Hyderabad Date : 29.05.2010

	171 2087		
BALANCE SHEET AS ON 31ST MARCH, 20			
Particulars	Sch. No.	Year ended 31.03.2010	Year ended 31.03.2009
SOURCES OF FUNDS			
God Account Shareholders Fund		22.00	22.00
Share Capital	А	3100000.00	31000000.00
Reserves & Surplus	В	2188923.31	2590841.30
Deferred Tax (Liability)		5910.00	
Loan Fund		0.00	0.00
		33194855.31	33590863.30
APPLICATION OF FUNDS			
Fixed Assets	0		
Gross Block Less:Depreciation	С	547748.80 476387.80	547748.80 454917.00
Less.Depreciation			·
		71361.00	92831.80
Investments	D	4814057.02	4898830.02
Current Asstes & Loans and Advances			
(a) Cash and Bank	E	912516.61	6560644.80
(b) Loans & Advances	F	27830421.68	21567388.68
		28742938.29	28128033.48
Less: Current Liabilities & Provision			
(a) Current Liabilities	G	284451.00	62953.00
(b) Provision for Taxes		149050.00	183656.00
		433501.00	246609.00
Net Current Assets		28309437.29	27881424.48
Miscellaneous Expenditure	Н	0.00	717777.00
		33194855.31	33590863.30
Notes to the Accounts	Ι		
As per the report of evendate attached	For and on b	ehalf of the Board	
For Grandhi Vittal		WIE 2 0414	
Chartered Accountants			
Sd/- Sd/-	TATENINT	Sd/-	
(Grandhi Vittal) SURAJ THAMN	IINENNI	PARTHASARATH Direct	
Proprietor Divector		Direct	01
Proprietor Director Membership No.206462			
Proprietor Director Membership No.206462 Place : Hyderabad			

PROFIT AND LOSS ACCOUNTS FOR '	CITI PORT	ED 21ST MARCH 2010	
Particulars	Sch. No.	Year ended 31.03.2010	<b>Year endee</b> 31.03.2009
INCOME	J	1632456.00	1200927.84
		1632456.00	1200927.84
EXPENDITURE			
Staff Cost	К	156375.00	163120.00
Admin & Compliance Expenditure	L	972801.98	430481.96
Finance Expenditure	М	10989.21	1375.41
Depreciation	С	21470.80	55873.00
Prior - Period Expenditure		717777.00	0.00
		1879413.99	650850.37
PROFIT BEFORE TAXATION		(246957.99)	550077.47
Provision for Taxation		154960.00	183656.00
- Income Tax		149050.00	173278.00
- Fringe Benefit Tax		0.00	10378.00
- Deferrex Tax		5910.00	0.00
PROFIT AFTER TAXATION		(401917.99)	366421.47
Previous Year Tax Adjustments		0.00	0.00
PROFIT AFTER TAX		(401917.99)	366421.47
Surplus Brought forward from Prev. Year		1803849.69	1547443.22
Transfer to Special Reserve @ 20%		0.00	110015.00
Amount available for Appropriation		1401931.70	1803849.69
As per the report of evendate attached	For and on b	ehalf of the Board	
F <b>or Grandhi Vittal</b> Chartered Accountants			
	1/-	Sd/-	
Star     Star       Grandhi Vittal)     SURAJ THAMMINENNI       roprietor     Director       Iembership No.206462     Director		PARTHASARATHI Director	
Place : Hyderabad Date : 29-05-2010			
	31		



# CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST MARCH, 2010 (Pursuant to clause 32 of Listing Agreement as amended)

	(I disualit to clause 52 of Listing Agreement as	(	Current Year
Part	iculars	(Rs.)	(Rs.)
А.	CASH FLOW FROM OPERATING ACTIVITIES Profit before Tax and Extra-ordinary Items Add:	(246957.99)	550077.47
	Depreciation on Fixed Assets Extra-ordinary Items (Prior-period Expenses) Non-Cash Items	21470.80 0.00 802550.00	55873.00 0.00 (717777.00)
	Operating Profit before Working Capital Changes	577062.81	(111826.53)
	Adjustment for Working Capital changes (Increase)/Decrease in Stock (Increase)/Decrease in Loans & Advances Tax Paid Increase/(Decrease) in Other liabilities	0.00 (6263033.00) (183536.00) 221378.00	0.00 (981982.00) (466675.02) 34060.00
	Net Cash from Operating Activities	(6225191.00)	(1414597.02)
B.	CASH FLOW FROM INVESTING ACTIVITIES		
	Sale of Fixed Assets (Net Book Value) (Increase)/Decrease in Investments (Increase)/Decrease in Deferred Tax Asset Net Cash used in Investing Activity	0.00 0.00 0.00 0.00	326827.00 72525.21 0.00 399352.21
C.	CASH FLOW FROM FINANCING ACTIVITIES		
	Increase/(Decrease) in Capital Reserve Increase/(Decrease) in Share Capital & Application Money Increase/(Decrease) in Borrowings	0.00 0.00 0.00	0.00 0.00 0.00
	Net Cash Flow from Financing Activities Net Increase in Cash and Cash equivalents: Opening Balance of Cash & Cash Equivalents Cash & Cash Equivalents as at the end of the year	0.00 (5648128.19) 6560644.80 912516.61	0.00 (1127071.34) 7687716.14 6560644.80
Acc	above Cash Flow Statement has been prepared under the I punting Standard 3 on Cash Flow Statements er the report of evendate attached	ndirect Metho	d as set out in
-	For and on behalf of Grandhi Vittal	f the Board	
<b>Gra</b> Propi	rietor Director	/Sd <b>CTHASARATH</b> Direc	HI PRATTIPATI
Place	bership No.206462 : Hyderabad : 29-05-2010		
	32		

Particulars	As at 31.03.2010	As at 31.03.2009
	Rs.	Rs.
SCHEDULE - A : SHARE CAPITAL		
Authorised Capital		
3200000 Equity shares of Rs.10/- Each	3200000.00	32000000.00
	3200000.00	32000000.00
Issued, Subscribed & Paid up Capital 3100000 Equity Shares of Rs.10/- Each	3100000.00	3100000.00
	3100000.00	31000000.00
SCHEDULE -B : RESERVES & SURPLUS		
Special Reserve	786991.61	786991.61
Profit & Loss Account (As per Appropriation Account)	1401931.70	1803849.69
(is per appropriation account)	2188923.31	2590841.30

# SCHEDULE - C FIXED ASSETS

Particulars	Gross Block as on 1.4.2009	Add/{Del}	Gross Block as on 31.03.2010	Rate of Depr.	Total depre- cation 0n 01.04.2009	Depre- ciation 31.03.2010	Total Dep- reciation 31.3.2010	Net Block as on 31.3.2009	as on
Furniture & Fixtures	277268.80	0.00	277268.80	6.33%	236963.00	17550.80	254513.80	22755.00	40305.80
Computer	188130.00	0.00	188130.00	16.21%	181630.00	0.00	181630.00	6500.00	6500.00
Typewriters	8750.00	0.00	8750.00	4.75%	5493.00	420.00	5913.00	2837.00	3257.00
Airconditioners	43800.00	0.00	43800.00	4.75%	22335.00	2080.00	24415.00	19385.00	21465.00
Generators	29800.00	0.00	29800.00	4.75%	8496.00	1420.00	9916.00	19884.00	21304.00
Total	547748.80	0.00	547748.80		454917.00	21470.80	476387.80	71361.00	92831.80
	(1153802.00)	(326827.00)	(826975.80)		(678271.00)	(55873.00)	(734144.00)	(92831.00)	475531.80)

# SCHEDULES FORMING PART OF BALANCE SHEET

Particulars	As at 31.03.2010	As at 31.03.2009
	Rs.	Rs.

CILI 505L

# SCHEDULE - D: DETAILS OF INVESTMENT ACCOUNT

$\begin{array}{c} 550.00\\ 50.00\\ 3400.00\\ 200.00\\ 100.00\\ 4000.00\\ 55.00\\ 1700.00\end{array}$	5500.00 12525.00 27167.62 16940.00 3155.00 20000.00 3850.00	550.00 50.00 3400.00 200.00 100.00 4000.00	5500.00 12525.00 27167.62 16940.00 3155.00
3400.00 200.00 100.00 4000.00 55.00	27167.62 16940.00 3155.00 20000.00	3400.00 200.00 100.00	27167.62 16940.00 3155.00
200.00 100.00 4000.00 55.00	16940.00 3155.00 20000.00	200.00 100.00	16940.00 3155.00
100.00 4000.00 55.00	3155.00 20000.00	100.00	3155.00
4000.00 55.00	20000.00		
55.00		4000.00	
	3850.00		20000.00
1700.00		55.00	3850.00
1700.00	17000.00	1700.00	17000.00
50.00	1000.00	50.00	1000.00
0.00	0.00	100.00	3880.00
0.00	0.00	400.00	12000.00
		900.00	11250.00
0.00	0.00	200.00	6000.00
0.00	0.00		20500.00
		1600.00	26123.00
14100.00	165070.00	14100.00	165070.00
	272207.62		351960.62
1400.00	2800.00	1400.00	2800.00
500.00	12889.40	500.00	12889.40
400.00	8160.00	400.00	8160.00
0.00	0.00	100.00	2020.00
0.00	0.00	100.00	2000.00
1200.00	12000.00	1200.00	12000.00
2000.00	6000.00	2000.00	6000.00
0.00	0.00	100.00	1000.00
200000.00	2000000.00		2000000.00
250000.00	2500000.00		2500000.00
	4541849.40		4546869.40
	4814057.02		4898830.02
	0.00 0.00 0.00 0.00 0.00 14100.00 14100.00 500.00 400.00 0.00 1200.00 2000.00 2000.00	0.00         0.00           0.00         0.00           0.00         0.00           0.00         0.00           0.00         0.00           0.00         0.00           0.00         0.00           0.00         0.00           0.00         0.00           0.00         0.00           14100.00         165070.00           14100.00         2800.00           500.00         12889.40           400.00         8160.00           0.00         0.00           0.00         0.00           0.00         0.00           1200.00         12000.00           20000.00         6000.00           0.00         250000.00           250000.00         250000.00	0.00         0.00         100.00           0.00         0.00         400.00           0.00         0.00         900.00           0.00         0.00         200.00           0.00         0.00         200.00           0.00         0.00         200.00           0.00         0.00         200.00           0.00         0.00         1600.00           14100.00         165070.00         14100.00           500.00         12889.40         500.00           400.00         8160.00         400.00           0.00         0.00         100.00           0.00         0.00         100.00           0.00         0.00         100.00           2000.00         2000.00         2000.00           2000.00         2000.00         2000.00           250000.00         250000.00         100.00

As at 31.03.2010 Rs.	As at 31.03.2009 Rs.
440019.00	452940.00
472497.61	6107704.80
912516.61	6560644.80
65.00	0.00
10000.00	10000.00
277342.68	286185.68
	75000.00
	21186841.00
0.00	9362.00
27830421.68	21567388.68
2583.00	0.00
34744.00	27575.00
120.00	0.00
31468.00	0.00
178090.00	0.00
37446.00	35378.00
284451.00	62953.00
0.00	373852.00
0.00	343925.00
0.00	717777.00
1632456.00	1135657.00
0.00	1303.07
0.00	2153.93
0.00	61813.84
1632456.00	1200927.84
	Rs.         440019.00         472497.61         912516.61         65.00         10000.00         277342.68         75000.00         27468014.00         0.00         27830421.68         2583.00         34744.00         120.00         31468.00         178090.00         37446.00         284451.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00

SCHEDULES FORMING PART OF BALANCE SHEE	Т	
Particulars	As at 31.03.2010 Rs.	As at 31.03.2009 Rs.
SCHEDULE - K : STAFF COST		
Salaries	152600.00	153900.00
Staff Welfare	3775.00	9220.00
	156375.00	163120.00
SCHEDULE - L : ADMIN & COMPLIANCE EXPEND	ITURE	
Advertisement	55968.00	19028.20
Audit Fees	38605.00	27575.00
Boarding & Lodging Expenses	10841.00	17768.00
Computer Software Exp	3370.00	920.00
Conveyance Expenses	955.00	10311.00
Demat & RTA Charges	13236.00	20491.63
Electricity Expenses	0.00	4239.00
estival Exp	0.00	3708.00
iling Fees	5700.00	4413.00
nvestment Writtenoff	84773.00	0.00
egal/Professional Expneses	383601.00	10650.00
isting Fees	32428.00	30911.00
oss on Sale of Car	0.00	38827.00
Aisc. Expenditure	5285.00	21.13
Non Executive Director's Sitting Fees	0.00	22800.00
Office Maintenance	22922.00	52571.00
ostage & Courier	27464.00	24297.00
rinting & Stationary	18665.00	30714.00
Rent Paid	145000.00	0.00
Repairs & Maintenance	2715.00	16083.00
ecurities Transaction Tax	0.00	85.00
elephone Expenses	16811.98	50182.00
ravelling Expnses Tehicle Expenses	104462.00 0.00	0.00 44887.00
*	972801.98	430481.96
SCHEDULE - M : INTEREST & FINANCIAL CHARG	ES ES	
Bank Commission & Charges	464.21	1375.41
nsurance Expenses	9362.00	0.00
interest on TDS	1163.00	0.00
	10989.21	1375.41



#### NOTES TO THE ACCOUNTS

#### 1. Basis of accounting

The Financial Statements are prepared under historical cost convention, on accrual basis, in accordance with the generally accepted accounting principles of India and to comply with the Accounting standards prescribed in the Companies (Accounting Standards) Rules, 2006 issued by the Central Government in exercise of the power conferred under sub-section (I) (a) of Section 642 and the relevant provisions of the Companies Act, 1956 (the "Act").

#### 2. Use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires the management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent liabilities on the date of the financial statements and the results of operations during the reporting periods. Although these estimates are based upon management's knowledge of current events and actions, actual results could differ from those estimates and revisions, if any, are recognized in the current and future periods.

#### 3. Intangible assets and amortization

Software which are not integral part of the hardware are classified as intangibles and is stated at cost less accumulated amortisation. Softwares are being amortised over the estimated useful life of 5 years.

- 4. Fixed assets and depreciation / amortization
  - a) Fixed assets (gross block) are stated at historical cost less accumulated depreciation. Cost comprises the purchase price and any attributable cost of bringing the asset to its working condition for its intended use. Building / specific identifiable portion of Building, including related equipments are capitalized when the construction is substantially complete or upon receipt of the occupancy certificate, whichever is earlier. Depreciation on assets is provided on straight-line method at the rates and in the manner prescribed in schedule XIV to the Companies Act, 1956.

#### 5. Investments

Current investments are stated at lower of cost and fair value. Long-term investments are stated at cost and provision for diminution in their value, other than temporary, is made in the accounts. Profit / loss on sale of investments is computed with reference to the average cost of the investment.



#### 6. Revenue recognition

Revenue is recognized to the extent that it is probable that the economic benefits will flow to the company the the revenue can be reliably measured on mercantile basis.

# 7. Borrowing costs

Borrowing costs that are attributable to the acquisition and / or construction of qualifying assets are capitalized as part of the cost of such assets, in accordance with Accounting Standard AS-16 – "Borrowing Costs". A qualifying asset is one that necessarily takes a substantial period of time to get ready for its intended use. Capitalisation of borrowing costs is suspended in the period during which the active development is delayed due to, other than temporary interruption. All other borrowing costs are charged to the profit & loss account as incurred.

#### 8. Taxation

Provision for tax for the year comprises current income tax, deferred tax and fringe benefit tax. Current income tax is determined in respect of taxable income with deferred tax being determined as the tax effect of timing differences representing the difference between taxable income and accounting income that originate in one period, and are capable of reversal in one or more subsequent period(s). Such deferred tax is quantified using rates and laws enacted or substantively enacted as at the end of the financial year.

#### 9. Foreign currency transactions

Transactions in foreign currency and nonmonetary assets are accounted for at the exchange rate prevailing on the date of the transaction. All monetary items denominated in foreign currency are converted at the yearend exchange rate. As specified under Accounting Standard – Changes in Foreign Exchange Rates (AS)-11, the exchange gain/loss on transaction with regard to the Fixed Assets has been capitalized along with Fixed Assets. The other exchange gains related to current assets has been charged to the profit & loss account

# 10. Employees benefits

Expenses and liabilities in respect of employee benefits are recorded in accordance with Revised Accounting Standard 15 – Employee Benefits (Revised 2005) issued by the Institute of Chartered Accountants of India (the "ICAI").

# (i) Provident fund

The Company makes contribution to statutory provident fund in compliance with the Employees Provident Fund and Miscellaneous Provision Act, 1952. In terms of the Guidance on implementing the revised AS – 15, issued by the Accounting Standard Board of the ICAI, contribution made towards statutory provident fund is treated as a defined benefit plan. Accordingly, the contribution paid or payable and the interest shortfall, if any is recognized as an expense in the period in which services are rendered by the employee.



# (ii) Gratuity

Gratuity is a post employment benefit and is in the nature of a defined benefit plan. The liability recognized in the balance sheet in respect of gratuity is the present value of the defined benefit / obligation at the balance sheet date less the fair value of plan assets, together with adjustments for unrecognized actuarial gains or losses and past service costs. The defined benefit / obligation is provided at or near the balance sheet date by an independent actuary using the projected unit credit method. Actuarial gains and losses arising from past experience and changes in actuarial assumptions are credited or charged to the profit & loss account in the year in which such gains or losses are determined.

# (iii) Compensated absences

Liability in respect of compensated absences becoming due or expected to be availed within one year from the balance sheet date is recognized on the basis of undiscounted value of estimated amount required to be paid or estimated value of benefit expected to be availed by the employees.

#### (iv) Other short term benefits

Expense in respect of other short-term benefits is recognized on the basis of the amount paid or payable for the period during which services are rendered by the employee.

#### 11. Leases

Assets subject to operating leases are included under fixed assets or current assets as appropriate. Rent (Lease) income is recognized in the profit & loss account on a straight-line basis over the lease term. Costs, including depreciation, are recognized as an expense in the profit & loss account.

# 12. Impairment of assets

The Company assesses at each balance sheet date whether there is any indication that an asset may be impaired. If any such indication exists, the Company estimates the recoverable amount of the asset. If such recoverable amount of the asset or the recoverable amount of the cash generating unit to which the asset belongs is less than its carrying amount, the carrying amount is reduced to its recoverable amount and the reduction is treated as an impairment loss and is recognized in the profit & loss account. If at the balance sheet date there is an indication that a previously assessed impairment loss no longer exists, the recoverable amount is reassessed and the asset is reflected at the recoverable amount subject to a maximum of depreciated historical cost and is accordingly reversed in the profit & loss account.

# 13. Contingent liabilities and provisions

Depending upon the facts of each case and after due evaluation of legal aspects, claims against the Company are accounted for as either provisions or disclosed as contingent liabilities. In respect

# <u>CILI 505.</u>

of statutory dues disputed and contested by the Company, contingent liabilities are provided for and disclosed as per original demand without taking into account any interest or penalty that may accrue thereafter. The Company makes a provision when there is a present obligation as a result of a past event where the outflow of economic resources is probable and a reliable estimate of the amount of obligation can be made. Possible future or present obligations that may but will probably not require outflow of resources or where the same cannot be reliably estimated, is disclosed as contingent liability in the Financial Statements.

#### 14. Earnings per share

Basic earnings per share is calculated by dividing the net profit or loss for the period attributable to equity shareholders by the weighted average number of equity shares outstanding during the period. The weighted average number of equity shares outstanding during the period are adjusted for events including a bonus issue, bonus element in a rights issue to existing shareholders, share split and reverse share split (consolidation of shares). For the purpose of calculating diluted earnings per share, the net profit or loss for the period attributable to equity shareholders and the weighted average number of shares outstanding during the period are adjusted for the effects of all dilutive potential equity shares.

# NOTES TO FINANCIAL STATEMENTS

1. All amounts in the financial statements are presented in Rupees as otherwise stated. Figures in brackets represent corresponding previous year figures in respect of Profit & Loss items and in respect of Balance Sheet date of previous year. Figures for the previous year have been regrouped / rearranged wherever considered necessary to confirm to the figures presented in the current year.

Particulars	2009-10	2008-09
Bank Guarantees	Nil	Nil
Corporate Guarantees	Nil	Nil
Letter of Credit	Nil	Nil
Demands against the company not acknowledged as debts and not provided for in respect of which the Company has filed appeal -Income Tax -Sales Tax	Nil	Nil
Claims against the Company not acknowledged as debts	Nil	Nil

2. Contingent Liabilities not provided for;

3. Estimated amount of contracts remaining to be executed on capital account (net of advances) not provided for;

CILI 50KL

Particulars	2009-10	2008-09
For Construction Contracts	Nil	Nil
For Construction Equipments	Nil	Nil
For Equity / un-secured loans infusion	Nil	Nil

# 4. Managerial Remuneration

Particulars	2009-10	2008-09
Salaries, allowances and perquisites	Nil	Nil
Sitting Fee	Nil	Nil
Total	Nil	Nil

# 5. Deferred Taxes

Particulars	2009-10	2008-09
On account of Depreciation	5,910	Nil
Others	Nil	Nil
Total	5,910	Nil

# 6. Earnings Per Share

Particulars	2009-10	2008-09
Net Profit attributable to Equity Share Holders	(401917.99)	366421.47
Add : Earlier Items	717777.00	0.00
Total	315859.01	366421.47

Nominal Value of Equity Share	10.00	10.00
Total No. of Equity shares outstanding	3100000.00	3100000.00
Less : Equivalent No. of shares for the calls in arears	0.00	00.00
Effective No. of Equity Shares for calculation of Basic EPS	3100000.00	3100000.00
Adj. for no. of shares required for calculation of Diluted EPS	0.00	0.00
Effective No. of Equity Shares for calculation of Diluted EPS	3100000.00	3100000.00
Basic Earnings per Equity Share	0.10	0.12
Diluted Earnings per Equity Share (Rounded off to two decimal places)	0.10	0.12

# 7. Expenditure / Remittance in Foreign Currency

Particulars	2009-10	2008-09
On account of Travel	Nil	Nil
On account of Professional Services	Nil	Nil
On account of Capital Goods	Nil	Nil

- 8. Based on the information available with the Company, there are no dues outstanding in respect of Micro, Small and Medium enterprises at the balance sheet date. No amounts were payable to such enterprises which were outstanding for more than 45 days. Further, no interest during the year has been paid or payable in respect thereof. The above disclosure has been determined to the extent such parties have been identified on the basis of information available with the Company. This has been relied upon by the auditors.
- **9.** In the opinion of the Board, current assets, loans and advances are stated at a value which could be realized in the ordinary course of business. The provision for all known liabilities made is adequate and not in excess of the amount reasonably necessary.

#### 10. Auditors Remuneration;

	2009-10	2008-09
- As Audit Fees	: Rs.38,605/-	(Rs.27,575/-)
- As Tax Audit Fees	: Rs. NIL	(Rs.NIL)
- Other Services	: Rs. NIL	(Rs.NIL)

CITI PORT

- 11. The company's operations consist one line of activity year by year. The Company is primarily operating in India which is considered as a single geographical segment. Hence there are no reportable segments under Accounting Standard 17, issued by Institute of Chartered Accountants of India, during the year under report. The conditions prevailing in India being uniform, no separate geographical disclosures are considered necessary.
- 12. Reporting on Related parties; In accordance with the Accounting Standard 18 issued by Institute of Chartered Accountants of India, Name of related parties and description of relationship.

Relationship	Name of the Personnel / Entity
Key Management Personnel	Suraj Thammineni, Prattipati Parthasarathi, Minjur Doraisamy Ethirajan, Anil Kumar Talasila, Ratan Kishan Musurnur
Relative of Key Management Personnel	Nil
Enterprises own or significantly influenced by Key Management Personnel or their relatives	Phat Phish India Private Ltd, Talus Infra Ventures Private Ltd, Seven Hills Wellness Pvt Ltd, Golden Valley Holdings Ltd, Northgate Technologies Ltd, Social Media India Ltd, Andhra Electronics Ltd, Citizen Communication Ltd, Manjeet Chemicals Private Ltd, Madhuha Designer Wear Private Ltd, Trinox Infrastructure and Developers Private Ltd.

Nature of Transaction	Key Management Personnel	Relative of Key Management Personnel	Enterprises own or significantly influenced by Key Management Personnel or their relatives
Remuneration	Nil	Nil	Nil
Professional Services	Nil	Nil	Nil
Other Revenue related	Nil	Nil	Nil
Other Expenditure related	Nil	Nil	Nil
Loans and Advances	Nil	Nil	Rs.51,69,779/-

<u>CILI 505L</u>

- 13. There was no impairment loss on fixed assets on the basis of review carried out by the management in accordance with Accounting Standard 28 issued by Institute of Chartered Accountants of India. Further during the review of assets of the company, those assets which were found to be having nil market value will be provided as per the adopted policy.
- 14. Debit and Credit balances of parties are subject to confirmation by the respective parties.
- 15. Additional information pursuant to provisions of Para 3, 4C and 4D of Part II of Schedule VI of Companies Act, 1956 Not Applicable.

As per the report of evenda For Grandhi Vittal Chartered Accountants	te attached <b>For and on b</b>	ehalf of the Board
Sd/- (Grandhi Vittal)	Sd/- SURAJ THAMMINENNI	Sd/- PARTHASARATHI PRATTIPATI
Proprietor Membership No.206462 Place : Hyderabad Date : 29-05-2010	Director	Director



# BALANCE SHEET ABSTRACT AND GENERAL BUSINESS PROFILE

# I Registration Details

	Registration No. Balance Sheet Date	65867 3/31/10	State Code	01
ii)	Capital raised during the Yea	ar	[ Rs. '000 ]	
	Public Issue		Nil	
	Rights Issue		Nil	
	Private Placement		Nil	
	Bonus Issue		Nil	
iii)	Position of Mobilisation an	d Deployme	ent of Funds	[ Rs. '000 ]
	Total Liabilities	33194.86	Total Assets	33194.86
	Sources of Funds		Application of Funds	
	Share Capital	31000.00	Net Fixed Assets	71.36
	Resrves and Surplus	2188.95	Investments	4814.06
	Secured Loans	0.00	Net Current Assets	28309.44
	Unsecured Loans	0.00	Misc. Expenditure	0.00
	Deferred tax liability (net)	5.91	Accumulated Losses	0.00
iv)	Performance of Company			[ Rs. '000 ]
	Gross Receipts	1632.46	Total Expenditure	1879.41
	Profit before Tax	(246.96)	Profit after Tax	(401.92)
	Earnings per Share [in Rs.]	0.10	Dividend Rate [in %]	0.00



# CITIPORT FINANCIAL SERVICES LIMITED

Registered Office : House No.8-3-678/42/5,1st Floor, Santosh Manor, Navodaya Colony,

Yellareddyguda, Hyderabad - 500073.

# ATTENDANCE SLIP

(To be handed over at the entrance of the meeting hall) 18TH ANNUAL GENERAL MEETING TUESDAY, 16TH SEPTEMBER 2010

I/We hereby record/my/our presence at the 18th Annual General Meeting of the Members of the Company will be held at the Registered Office of the Company at House No.8-3-678/42/5,1st Floor, Santosh Manor, Navodaya Colony, Yellareddyguda, Hyderabad-500073.on **TUESDAY**, **16TH SEPTEMBER**, **2010 at 11.00 A.M** 

Full Name of the Member :
(In Block Letters)

Full Name of Proxy :..... (In block Lettrs)

SIGNATURE(S) OF THE MEMBER(S) OR PROXY / PROXIES PRESENT

# **PROXY FORM**

\_\_\_\_\_

Regd. Folio No	o. : No of Sh	ares held
I/We		of
bei	ing a Member/Members of CITIPORT FINA	NCIAL SERVICES LIMITED here by
	~	
	failing him / her	
	of	
	vote for me/us and on my /our behalf on <b>TU</b>	
11.00 A.M Reg	istered Office of the Company at House No.8-3	3-678/42/5,1st Floor, Santosh Manor,

Navodaya Colony, Yellareddyguda, Hyderabad-500073

As Witnessed my hand / our hands thisday ofday of	
	accross
	accross Re. 1
	Revenue
Signature	Stamp

Note : The form order to be effective should be duly completed, stamped and signed and must be deposited at the Registered Office of the Company 48 hours before the meeting.