



CITI PORT

FINANCIAL SERVICES LTD.

REGD OFFICE: 8-3-678/42/5, First Floor, Santosh Manor, Navodaya Colony, Yellareddyguda, Hyderabad - 500073.

Tel: 040-66461811 Fax: 040-23731140 Email : infocitiport@gmail.com

Date: 19.01.2016

To,
Department of Corporate Services
BSE Limited
25th Floor, P J Towers,
Dalal Street,
Mumbai – 400 001

Dear Sir,

Sub: Compliance under Listing Agreement
Ref: Scrip Code: 531235 CITI PORT

With reference to the above cited subject, please find enclosed the following compliance

1. Reconciliation of Share Capital Audit for the quarter ended 31st December, 2015 as **Annexure 1**
2. Statement of Investors complaint under Regulation 13 of SEBI (LODR) Regulation 2015 for the Quarter ended 31st December, 2015 as **Annexure 2**

This is for your kind information and necessary records.

Thanking you,

Yours Faithfully,

For **CITI PORT FINANCIAL SERVICES LIMITED**

DIRECTOR

MADHAVI MUSNURU
DIRECTOR



RECONCILIATION OF SHARE CAPITAL AUDIT

1. For Quarter Ended	31st DECEMBER, 2015
2. ISIN	INE494D01011
3. Face Value	Equity – Rs. 10/- each share
4. Name of the Company	CITI PORT FINANCIAL SERVICES LIMITED
5. Registered Office Address	8-3-678/42/5, First Floor, Santosh Manor, Navodaya Colony, Yellareddyguda, Hyderabad-500073
6. Correspondence Address	8-3-678/42/5, First Floor, Santosh Manor, Navodaya Colony, Yellareddyguda, Hyderabad-500073
7. Telephone No. Fax Nos.	040-66461811 040-23721140
8. Email address	Infocitiport@gmail.com
9. Names of the Stock Exchanges where the company's securities are listed.	BSE Limited Madras Stock Exchange Limited

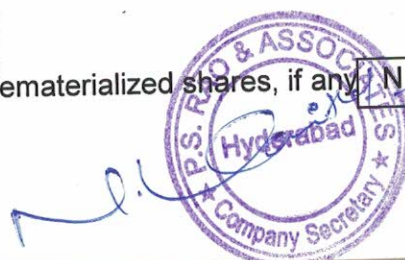
	Number of Shares	% of Total Issued Capital
10. Issued Capital	3100000	100.00
11. Listed Capital		
BS E Limited	3100000	100.00
Madras Stock Exchange Limited	3100000	100.00
12. Held in Dematerialization Form in CDSL	984813	31.77
13. Held in Dematerialization Form in NSDL	231992	7.48
14. Physical	1883195	60.75
15. Total No. of Shares (12+13+14)	3100000	100.00
16. Reasons for Differences, if any	N A	

17. Certifying the Details of Changes in Share Capital during the quarter under consideration as per the table below: Not Applicable

Particulars	No. of Shares	Applied/ Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In Prin. Appr. Pending for SE (Specify Names)
NA	NA	NA	NA	NA	NA	NA

18. Register of Members is Updated (Yes / No) Yes
If not, updated up to which date **NA**

19. Reference of previous quarter with regard to excess dematerialized shares, if any **NA**



20. Has the Company resolved the matter mentioned in point no.19 above in the current quarter? If not, reason why?
21. Mentioned the total number of requests, if any, confirmed after 21 days and the total number of requests pending beyond 21 days with the reasons for delay.

	No of Requests	No. of Shares	Reasons for Delay
Confirmed after 21 Days	Nil	Nil	NA
Pending for more than 21 days	Nil	Nil	NA

22. Details of the Compliance Office of the Company:

Name	Telephone No.	Fax No.
MADHAVI MUSNURU Director	040-66461811	040-23731140

23. Details of the Auditor:

Name & Registration No	Address	Telephone No.	Tele Fax No.
N Vanitha C P No. 10573	P S Rao & Associates Company Secretaries Flat No. 10, Ishwarya Nilayam, 4 th Floor, Dwarakapuri Colony, Punjagutta, Hyderabad-82	(040)23352185	(040)23352186

24. Appointment of Common Agency for the Share Registry Work:

Name	Address	Telephone No.	Fax No.
Bigshare Services Private Limited	Flat No. 306, Right wing, 3 rd floor, Amrutha Ville Apt., Opp.Yashodha Hospital, Raj Bhavan Road,Somajiguda, Hyderabad-500082	040-23374967	040-23370295

25. Any other detail that the auditor may like to provide (e.g. BIFR Company, De-listing from SE, Company changed its name its): Nil

For P S Rao & Associates,
Company Secretaries

N Vanitha
Company Secretary
C P No: 10573

Place: Hyderabad
Date: 19.01.2016